





# I'm going to Avenues Library



<b>Before I go to the library</b>	
<b>I'm going to Avenues Library.</b>	
<b>If I am nervous about going I can talk to someone and ask questions first I can call 01482 331280.</b>	
<b>I can ask the person for a tour of the library.</b>	

<b>About the library</b>	
<b>There are people who work at the library who I can talk to.</b>	

**The library is usually a quiet place where people talk quietly, relax and read books.**



**Sometimes it might be noisy. If it is noisy I can talk to a librarian.**



### **How I become a member of the library**

**When I get to the library I will see a desk.**



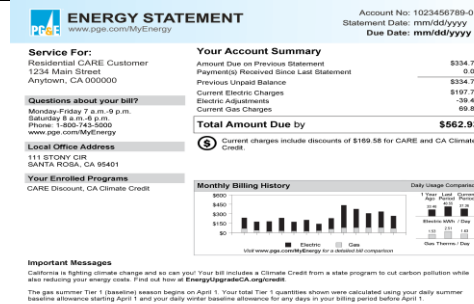
**I will talk to someone who works there to become a member of the library.**



I will tell them my name, address, date of birth, telephone number and email address.



I will show them identification. This can be a driving licence, bank statement or household bill.



I will sign a form – this makes me a member of the library and I will be given a library card.








## When I visit the library

In the library there will be shelves of books, CDs and DVDs.



I can sit in a chair to read a book.



<p><b>I can borrow a book, CD or DVD and take it home with me.</b></p>	
<p><b>If I want to borrow a book I will talk to a member of the library staff.</b></p>	
<p><b>The staff will scan the book, CD or DVD.</b></p>	
<p><b>The staff will stamp items and tell me when they're due back.</b></p> <p><b>Books and CDs can be taken out for 3 weeks and DVDs can be taken out for 1 week.</b></p>	
<p><b>You can take out 20 books and 5 CDs and/or DVDs on your card.</b></p>	

**CDs and DVDs are £1 each to take out.**



**The library will also have some computers.**



**The computers are free to use.**



**To use the computers I will need to reserve a time. To do this I will need to speak to a member of staff.**



**The library will also have a quiet area in the children's library I can use on Monday mornings. This is between 9.45am and 11.45am.**



**When I have finished I will leave the library through the exit door.**

